



THE UNITED CHURCH IN JAMAICA AND THE CAYMAN ISLANDS
THE PROSPECT YOUTH CENTRE –GRAND CAYMAN, CAYMAN ISLANDS
APPLICATION FORM

Name of Group/Organization: _____

Name of Leader:/Responsible Person: _____

Street Address: _____

P.O. Box# _____ KY _____ ZIP _____ Country _____

Phone #: _____ Email _____

Type of Accommodation required by Group

- Conference Room/Kitchen
 Residential Dormitories / Conference Room/Kitchen
 Residential /Dormitories
 Outside Facilities /Play Court

Number in group _____ Number of Leaders/Organizers: _____

Age range and type of group: _____

Purpose for which the facility is required

- Worship Service
 Conference/Seminar/ Training Event
 Camp / Sport / Games / Retreat / Sleepover / Lock-in
 Party (Wedding Reception / Anniversary / Shower / Birthday Party / Picnic)
 Holiday Accommodation
 Other (please specify) _____

Date of Event _____ Time _____ a.m. /p.m.

Arrival: Date _____ Time _____ a.m. / p.m.

Departure: Date _____ Time _____ a.m. / p.m.

I/We have read and clearly understand the rules for use of the **Prospect Youth Centre** and agree to abide by them or accept the penalties stated or implied therein. In addition, I/we agree to be responsible for full payment of the agreed fee upon arrival at the **Prospect Youth Centre** on the date specified above. I/We also accept full responsibility for the use of this facility and all the facility's equipment, and promise to indemnify the **Prospect Youth Centre** in the event of damage or loss in excess of the deposit. **Prospect Youth Centre** will not be liable for the loss or damage of personal property belonging to the group whilst at the Centre.

Signature: _____ Date: _____

For Official Use Only:

Deposit: Date Paid _____ Date Refunded _____

Fees: Amount Paid _____ Paid in CI\$ [] US\$ [] Paid by: Cash [] Cheque []

Bank _____ Cheque # _____

Signature on behalf of PYC _____

- Cheques to be made payable to the Prospect Youth Centre
- POS Card machine available



PROSPECT YOUTH CENTRE

(Owned and operated by the United Church in Jamaica and the Cayman Islands)

RULES FOR USE OF FACILITIES

1. A Christian life-style at the Centre is mandatory for all registering groups. Consumption, holding or use of alcoholic beverages or drugs (except those prescribed by a physician), violence, vulgarity, immorality, is not permitted. The United Church in Jamaica and the Cayman Islands has full authority to expel any person/ group if this is ignored or contravened.
2. Facilities (air-conditioned Dormitories / Kitchen/ Conference Room):
 - Bunks, mattresses and pillows are provided for groups requiring the use of the dormitories.
 - All linens and other bedding must be supplied by the group or members of the group.
 - Kitchen facilities are available for food preparation or service. There are full kitchen facilities, dinnerware, and basic cooking equipment.
 - **It will be the responsibility of registering groups to make their own arrangements for purchasing and preparing food.**
 - Drinking water is provided.
3. Regular maintenance of the facilities will be done by the United Church.
4. Groups using the Centre will be responsible to leave it in as good a state of order, repair and cleanliness as when they arrived.
5. Please do **not** use anything on the wall, ceiling and fan surfaces that would leave a mark (e.g. nails, screws, tapes, tacks, stickers, push pins, etc.).
6. Please use available garbage bags and take same to the garbage receptacle at the gate way of the property.
7. At least one **Adult Advisor** shall accompany youth and student groups. It will be the responsibility of the Adult Advisor to see that the above conditions are adhered to.
8. **Bonfires:** Bonfires are not allowed as the neighbours are disturbed by the smoke.
9. **Security Deposit:** Securing your booking will require a deposit of **CI\$150.00 / US\$190.00** to be paid at least FOUR (4) WEEKS in advance of your date of arrival
10. **Cancellation Policy:** The deposit is **non-refundable** if a cancellation without sufficient notice to allow replacement bookings is made (i.e. less than FOUR (4) WEEKS)
11. **Damages to Property:** The cost of any damages to the property caused by any group using the facility will be met from the deposit. Damage or loss in excess of the deposit must be paid by the users. The deposit will be refunded as soon as possible after the building has been checked, if the facilities and equipment are found to be clean and undamaged.



11. RATES

Rental Fees:

Conference Room/Kitchen - **CI\$30.00/USD 35.00** per hour
- **CI\$200.00 USD\$240** per day.

Overnight Residential Accommodation (excluding the use of Conference Room/Kitchen)
- **CI \$20/US\$24** per person, per night

Overnight Residential Accommodation (including the use of Conference Room/Kitchen)
- **CI \$25/US\$30** per person, per night

ADDITIONAL INFORMATION

- The facility has two separate dorms, each of which can accommodate up to **24** persons, each divided into two separated (same sex) sleeping quarters, plus joint bathroom facilities and one “Leader’s” room with a double bed.
- Larger groups renting both dorms can use 2 or 3 of the sleeping quarters for one gender, using the bath in one dorm.
- For smaller groups renting just one dorm, if there are both males and females, using the separate sleeping quarters, as there is then only one bathroom, leaders will need to ensure this is used by the genders separately.
- There are 3 additional showers in the basement, accessible from both dorms.
- **The Council Office** of the United Church in Jamaica and the Cayman Islands is located on the property and operates Monday – Friday 8:30 -4:30 pm. Contact information is below.
- **Montessori By the Sea** is located on the property. School begins at 8:00 am and ends at 3:00pm. These times are heavily trafficked. Lunch for the school is from 1:00 -1:45 pm and the children are usually on the playground during the lunch time. The children are also outdoors for sports and other activity. Please exercise caution when operating motor vehicles during the school hours.

ADDRESS AND CONTACT INFORMATION:

294 Prospect Point Road
P.O. Box 1700 Grand Cayman KY1-1109
CAYMAN ISLANDS
Telephone: (345) 947-1963 (Office)
E-mail: rdgs@cicucjci.com or office@cicucjci.com

Check out our web site at <http://www.unitedchurch.org.ky/accommodation/Cayman>